

## GLORIA DEI PRESCHOOL PUBLIC REGISTRATION

MAIL IN REGISTRATION NEEDS TO BE POSTMARKED BETWEEN  
JANUARY 25<sup>th</sup> AND February 3<sup>rd</sup> 2012

Public registration will be a mail in registration. To register your child for the 2012-2013 Preschool year, please complete the attached registration form(s) and follow the directions on the attached instruction sheet. Also attached is a description of the classes offered. Tours of the preschool are scheduled on the evening of Tuesday, Jan. 24<sup>th</sup> at 7:00 p.m. and the morning of Thursday, January 26<sup>th</sup> at 10:30 a.m. Please call the preschool office at 331-1739 to sign-up for a tour. The fees and tuition are listed below:

CLASS	REGISTRATION FEE	SUPPLY FEE	MONTHLY TUITION
MONDAY 4'S THEMATIC LEARNING	\$25.00	\$25.00	\$55.00
M/W/F OLDER 4'S	\$40.00	\$70.00	\$185.00
M/T/TH 4'S	\$40.00	\$70.00	\$185.00
T/TH OR W/F 4'S or T/TH OLDER 4'S	\$40.00	\$45.00	\$130.00
T/TH OR W/F 3'S	\$40.00	\$45.00	\$130.00
M/W/F PRE-K or M/T/TH PRE-K	\$40.00	\$70.00	\$185.00**

**\*\*Pre-K first month tuition and supply fee is due by May 4, 2012**

Teacher requests may be listed on your child's registration form, however, requests **CANNOT BE GUARANTEED** due to various circumstances. In gathering information for class lists, we look at age, boy/girl ratios, and teacher recommendations from the prior year. All current preschool families and Church members are guaranteed a placement in one of our classes. Every effort will be made to place your child in the class that is indicated as your first choice. All registrations received by Feb. 3<sup>rd</sup>, 2012 will be processed equally---not first come, first serve.

The first tuition payment will be due by Friday, August 10, 2012. We will mail a letter by August 1<sup>st</sup> with your tuition envelope enclosed to be mailed back to Gloria Dei Preschool by August 10<sup>th</sup>. Tuition will be due by the 10<sup>th</sup> of each month beginning with the September payment and the final payment due in April. There will be no payment due in May.

If you have any questions, please call 331-1739 or stop by the preschool office.

# GLORIA DEI LUTHERAN PRESCHOOL PUBLIC REGISTRATION GUIDELINES AND INSTRUCTIONS

In order to register your child in the Gloria Dei Preschool program for the 2012-2013 school year, please follow these guidelines and mail-in registration instructions:

1. Please complete a form for each individual child you wish to register. A separate registration form for the Monday Thematic Learning Class (formerly known as "Whole Language" class) is also included in this packet. This form must be filled out for each individual child you wish to sign up for the Thematic Learning class.
2. A registration fee must accompany each registration form.
3. *Please include a self-addressed, stamped envelope for your registration and class information (only one per family is necessary).*
4. No metered mail or hand deliveries will be accepted. One envelope per each family registering.
5. All registration forms must be postmarked between January 25<sup>th</sup>, 2012 and February 3<sup>rd</sup>, 2012. (NO METERED MAIL OR HAND DELIVERIES WILL BE ACCEPTED). Each envelope should be addressed to:  
**Gloria Dei Lutheran Preschool  
'PRESCHOOL REGISTRATION---PUBLIC'  
2718 Dixie Highway  
Crestview Hills, KY 41017**
6. The 2012-2013 roster and waiting list of the preschool will be posted at the school the week of February 13<sup>th</sup>.
7. All registration entries will be notified by mail of their positions on the roster and/or waiting list in February (if a self-addressed, stamped envelope was provided with registration form.)
8. Only one (1) registration form per child will be entered into the registration. (NO duplicate entries will be accepted.)
9. Any registration forms that do not specifically follow the above guidelines and instructions will be accepted after all other entries have been accepted.
10. All registration forms postmarked after the February 3<sup>rd</sup>, 2012 deadline will be registered in consecutive order as they are received.

# GLORIA DEI PRESCHOOL PROGRAM

It is the purpose of Gloria Dei Preschool to provide each child with genuine care and love in a safe, nurturing environment. Each child will be recognized as a special individual and given the opportunity to grow socially, emotionally, physically and mentally. The children are encouraged and motivated to learn through hands on learning experiences. *School hours are from 10:00 a.m. to 2:00 p.m. with 10 children per class.* The small class size is designed to give each child more individual attention. Our hard working and dedicated staff continues to provide a curriculum that builds the whole child.

*Gloria Dei Preschool is a PEANUT FREE school. We ask that you DO NOT PACK PEANUT BUTTER OR PEANUT PRODUCTS in your child's lunch or as a birthday treat.*

Tours of the preschool are scheduled for the evening of Tuesday, Jan. 24th at 7:00 p.m. and the morning of Thursday January 26<sup>h</sup> at 10:30 a.m. Call the preschool office at 331-1739 if you wish to sign-up for a tour.

## BIRTH DATE DEADLINES FOR ALL PRESCHOOL CLASSES

3 YEAR OLD	BORN BY OCTOBER 1, 2009
4 YEAR OLD	BORN BY OCTOBER 1, 2008
OLDER 4'S	BORN BY MARCH 1, 2008
PRE-K	PLEASE SEE ATTACHED SHEET
THEMATIC LEARNING	BORN BY OCTOBER 1, 2008

### *3 YEAR OLDS: Tues/Thurs or Wed/Fri*

This program for 3 year olds offers a fun way to learn, emphasizing social skills and hands on learning in a nurturing environment. We require these children be toilet trained by the time school begins.

### *4 YEAR OLDS: Tues/Thurs or Wed/Fri or our 3 day Mon/Tues/Thurs 4's class*

The 4-year old program prepares the children for entering kindergarten. The director contacts many kindergarten teachers in the area to determine what the current standards are required for kindergarten and strive to meet them.

### *OLDER 4 YEAR OLDS Tues/Thurs (2 days) or Mon/Wed/Fri (3 days)*

This program for the Older 4's offers greater challenges and more variety for the more mature 4 year old.

### *PRE-K CLASS: Mon/Tues/Thurs or Mon/Wed/Fri*

This class is for the child who may not be ready to go on the kindergarten or has a birth date that doesn't comply with the school district's requirements. The program offers some kindergarten readiness in its curriculum.

# GLORIA DEI PRESCHOOL PROGRAMS

## 4'S MONDAY THEMATIC LEARNING

(Formerly know as Monday's "Whole Language")

This program is for the more *MATURE 4 year old*, one who can listen well, focus, and follow directions. This class offers creative activities focusing on the whole language approach by carrying out one main theme throughout various story activities by using learning games, math, reading readiness, small motor skills and art. *This class is separate from your 2 day 4's class. Please fill out the Thematic Learning registration form included in this packet if you wish to register for this class. Be sure to include it with your registration form for your other 4's class. There is a separate registration fee and supply fee as well for this class.*

### ***Gloria Dei Programs:***

Gloria Dei Preschool offers a diverse way to learn by rotating from classroom to classroom to different learning centers. All classes include the following:

**Dramatic Play:** This center allows the child a chance to act out life's experiences in settings that change weekly. Some examples: grocery store, pet store, fire station, pizza parlor, or bakery.

**Story:** Books, flannel stories, big books, and puppets are used to engage the children in the story while encouraging the use of their imagination.

**Art:** The children complete an art project, paint at the easel or play at the tactile table. The contents of the tactile table change daily. Examples: play dough and cookie cutters, shaving cream, water with boats or dishes, macaroni and cups, flour with sifters or scoops.

**Science:** Children participate in simple science experiments and anticipate the solution. The teacher and children then discuss the outcome.

**Music and Movement:** This center is an introduction to singing, rhythms, movements and musical instruments.

**Free Play Center:** Free play offers learning games, puzzles, and toys. The teacher will also take time to introduce learning themes.

**4's Learning Themes:** To learn and review numbers (including math and money recognition), the alphabet (including sounds and recognition), opposites, and shapes.

**Classic Bible Fun:** Exploring Old and New Testament stories using text and interactive games. (once a week)

**Spanish:** "Hooked on Spanish"™ computer program for ages 3-5 teaching basic Spanish using an interactive computer program. (once a week)

# REQUIREMENTS FOR PRE-K CLASS

(In the Order Stated)

## Who May Enter This Class?

- 1) A student who has gone through a 4's program at Gloria Dei but does not meet the age requirements to enter kindergarten, or may not be academically or emotionally ready to go to kindergarten, **HAS FIRST PRIORITY.**
- 2) A student outside of Gloria Dei, who has completed a 4's class elsewhere.
- 3) A student who is age 5, that has never been in preschool, that needs to be prepared to enter kindergarten the following year.
- 4) On rare occasion, a recommendation by a 3's teacher of an exceptional child (for example: emotionally and academically ready to be challenged further than a 4's class) may be considered by the director. The director's decision is final.

## A WORD ABOUT CLASS SELECTION

We try to honor your requests for a certain teacher; however reasons we can not:

- a) The teacher has more than 10 requests
- b) The boy/girl ration is way off balance Ex: 8 boys, 2 girls

When we select the students for each class, we try to have:

- a) 5 boys/5 girls ratio
- b) Ages divided so a class doesn't end up with 1 or 2 older 3's or 4's and the rest young 3's or 4's
- c) Honor your requests

What happens to change a class ratio:

- a) 3's aren't potty trained and have to drop out of school. We then have to take the next child on the waiting list---boy or girl. This changes the original ratio of the class.
- b) A child drops because of a move or changes to another school.
- c) A parent needs to change the days the child was registered for originally. Again, this possibly could change the boy/girl ratio or age balance in a class.

**GLORIA DEI LUTHERAN PRESCHOOL DEVELOPMENT PROGRAM  
2012-2013 SCHOOL YEAR REGISTRATION FORM**

*Please indicate registration type:*

Current Preschool Family: \_\_\_\_\_ Church Member \_\_\_\_\_ Alumni \_\_\_\_\_ Public \_\_\_\_\_

List siblings who have previously attended Gloria Dei \_\_\_\_\_

List siblings also enrolling in preschool: \_\_\_\_\_

**STUDENT INFORMATION**

Child's Name \_\_\_\_\_

(First) \_\_\_\_\_ (Middle) \_\_\_\_\_ (Last) \_\_\_\_\_

Name Most Often Used \_\_\_\_\_ Gender \_\_\_\_\_ E-Mail \_\_\_\_\_

Birthday \_\_\_\_\_ Home Phone \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
M/D/Y

Address \_\_\_\_\_

(Street) \_\_\_\_\_ (City/State) \_\_\_\_\_ (Zip) \_\_\_\_\_

**A CLASS LIST WILL BE MAILED OUT THAT WILL INCLUDE EACH CHILD'S ADDRESS, PHONE NUMBER AND EMAIL ADDRESS. PLEASE INITIAL HERE IF YOU DO NOT WANT YOUR CHILD'S INFORMATION INCLUDED ON A RARE OCCASION A GROUP PICTURE MAY BE PUBLISHED. IF YOU DO NOT WANT YOUR CHILD INCLUDED IN THE PICTURE, PLEASE INITIAL HERE \_\_\_\_\_.**

Mother's Name \_\_\_\_\_

Father's Name \_\_\_\_\_

Mother's Occupation \_\_\_\_\_

Father's Occupation \_\_\_\_\_

Place Employed \_\_\_\_\_

Place Employed \_\_\_\_\_

Business Phone: \_\_\_\_\_

Business Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

**REGISTRATION INFORMATION-MUST INCLUDE A NON-REFUNDABLE REGISTRATION FEE OF \$40.00**

Please check the class and preference (1<sup>st</sup> and 2<sup>nd</sup>) you are interested in.

Birthdate Cutoff	Days	Class	
Oct. 1, 2009	Tuesday/Thursday	3's	_____
Oct. 1, 2009	Wednesday/Friday	3's	_____
Oct. 1, 2008	Tuesday/Thursday	4's	_____
Oct. 1, 2008	Wed/Friday	4's	_____
Oct. 1, 2008	Mon/Tuesday/Thursday	4's	_____
Mar. 1, 2008	Tuesday/Thursday	Older 4's	_____
Mar. 1, 2008	Mon/Wed/Fri	Older 4's	_____
	Mon/Tue/Thursday	Pre-K	_____
	Mon/Wed/Friday	Pre-K	_____

If you are enrolling in Pre-K, please list all previous preschool experience: \_\_\_\_\_

**IF YOU HAVE A SPECIAL REQUEST (TEACHER, CHILD IN CLASS WITH ANOTHER CHILD) YOU MUST PUT IT ON THIS REGISTRATION FORM. IF YOU HAVE A REQUEST AFTER REGISTRATION, YOU MUST PUT IT IN WRITING AND GIVE IT TO ONE OF THE DIRECTORS PERSONALLY. NO OTHER REQUESTS WILL BE CONSIDERED**

**LIST ANY SPECIAL NEEDS OR CONCERNS:** \_\_\_\_\_

**GLORIA DEI 4'S MONDAY THEMATIC LEARNING PROGRAM  
2012-2013 SCHOOL YEAR REGISTRATION FORM**

*Please indicate registration type:*

Current Preschool Family: \_\_\_\_\_ Church Member \_\_\_\_\_ Alumni \_\_\_\_\_ Public \_\_\_\_\_

List siblings who have previously attended Gloria Dei \_\_\_\_\_

List siblings also enrolling in preschool: \_\_\_\_\_

**STUDENT INFORMATION**

Child's Name \_\_\_\_\_  
(First) (Middle) (Last)

Name Most Often Used \_\_\_\_\_ Gender \_\_\_\_\_ E-Mail \_\_\_\_\_

Birthday \_\_\_\_\_ Home Phone \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
M/D/Y

Address \_\_\_\_\_  
(Street) (City/State) (Zip)

**A CLASS LIST WILL BE MAILED OUT THAT WILL INCLUDE EACH CHILD'S ADDRESS, EMAIL AND PHONE NUMBER. PLEASE INITIAL HERE IF YOU DO NOT WANT YOUR CHILD'S INFORMATION INCLUDED \_\_\_\_\_ ON A RARE OCCASION A GROUP PICTURE MAY BE PUBLISHED. IF YOU DO NOT WANT YOUR CHILD INCLUDED IN THE PICTURE, PLEASE INITIAL HERE \_\_\_\_\_.**

Mother's Name \_\_\_\_\_ Father's Name \_\_\_\_\_

Mother's Occupation \_\_\_\_\_ Father's Occupation \_\_\_\_\_

Place Employed \_\_\_\_\_ Place Employed \_\_\_\_\_

Business Phone: \_\_\_\_\_ Business Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

**REGISTRATION INFORMATION- MUST INCLUDE NON-REFUNDALBE  
REGISTRATION FEE OF \$25.00 (You may write one check for both registration fees)**

Birthday Cutoff	Day	Class
October 1, 2008	Monday	Thematic Learning _____

List any special needs or concerns: \_\_\_\_\_